Members Present:
Tracee Davis (co-chair), Nora Drake (co-chair), Viena Zeitler, Alejandra Greene, Brett Beisecker, JudyAnn Dutcher, Monica Solorzano, Nicole McCoy, Carolyn Meisner, Carol Sauceda, Jennifer Ramirez, Mayra Magana

Non-Voting Members Present:
Diane O’Brien, Amanda Kritzberg

Absent:
Barb Beainy, Alma Villa, Mia Weber, Rocio Torres, Nancy Emerson, Erica Losada

Meeting called to order at 10:06 a.m. in the Chancellor’s Conference Room

I. Welcome and July Minutes
   Motion by Nicole to accept with minimal changes, seconded by Viena, unanimous approval

II. Committee Reports
   a. Events Committee
   i. Not present, Nora reports there is no new business
   b. Staff Issues Committee
   i. Carolyn, Monica, & Alejandra met for transition of sub-committee chairs
   ii. Set goal: this sub-committee will create at least one proposal paper dealing with staff issues next year
   iii. Another goal: work with leadership in other campus orgs to work together on staff issue projects
   iv. Sub-committee met and identified core projects from this year to move forward with next year:
      1. Professional Org Fair
      2. Need update from Dave Whitman-mandated diversity training-but he left UCSB (a resource slide was added to new employee orientation)
      3. UCSB Bulletin Board - need to figure out who can house/fund this
      4. Follow-up on Welcome Wagon - need to figure out who can house this (currently in HR, full-day orientation is coming with a ton of new community resources for new employees, e-mail from Melinda coming to UC Employees in the upcoming weeks regarding this)
Carol: CACSW proposed to chancellor that HR have one full time employee to house gaucho mentor program & UC transition internship program

Nicole: intends to go through and revise broken links in existing welcome wagon

CSAC should send a member to sit in on new employee orientation to see how much of the welcome wagon is incorporated

5. Staff Assembly is steering volunteer release time

v. Alejandra will work on end of year report

c. Marketing Committee
   i. Nominations - new member nomination for Brenda Ruiz
      i. Mayra: she is involved in Gaucho Growth, she is very involved on campus and can contribute a lot
      ii. Voting: Carol motions we approve her nomination, JudyAnn seconds, unanimous approval
      iii. All other eleven nominees have accepted their membership
      iv. Jennifer: do we have a marketing chair? Nora recommends Aubrey
      v. JudyAnn: we need a ‘nominations’ chair for 16-17 year
   ii. One new registration for GVSE each week
      iii. JudyAnn will continue to manage GVSE until CSAC appoints a new marketing chair
      iv. Nicole will continue to post to Twitter until CSAC appoints a new marketing chair
      v. Tracee: if HR hires a FTE, will they house GVSE? JudyAnn: No, it has been agreed that it will always be housed by CSAC, however, this can be changed at any time.

d. Staff Assembly Report - Not present, SA retreat is 8/30/16 - they may ask a CSAC co-chair to participate

e. Other Representative Reports
   i. Mentor Connection - this year’s cohort will have 20 pairs, this year more mentee applications (50) were received then mentors (20)
      i. gave priority to those UCSB employees who have been on campus longer and who provided full applications
      ii. Reception is September 8th
      iii. Mayra: will there be program requirements in future years? Nicole: Yes, application requirements will be modified
      iv. Mentor numbers is a consistent problem
      v. Mentor commitment is 1 hr/mo, mentor feedback has been very positive

III. New Business
   i. Position paper drafts
a. Diane and Viena provided majority of the bullet points from the four proposal papers [proposals were written by committees of the Campus Climate Survey] to be submitted to the Chancellor

b. CSAC members will vote on which bullet points from each proposal to put in a letter of support to the Chancellor
   i. Marginalized Communities Committee Proposal
      1. *Chancellor has to give some funds, because there is a mandate from UCOP
      2. These are certain subcultures ex: LUNA, Asian Pacific Islanders, undocumented students (MCC Issue)
      3. They may not necessarily be marginalized, but they feel marginalized
   ii. LGBTQ Faculty, Staff & Students Proposal
      1. Consensus that the LGBTQ resource center is currently underfunded compared to other universities, this is a problem
   iii. Sexual Violence
      1. *Chancellor has to give some funds, because there is a mandate from UCOP
      2. There is already a substantial amount of sexual violence initiatives through various offices such as PD
   iv. Staff Moral
      1. Consensus that CSAC could address (in collaboration with Staff assembly) the staff desire for remodeling staff recognition program next year

c. Viena: reminder that we proposed writing the letter of support, so that CSAC did not have to write a proposal from scratch
d. Viena: these committees were only given the opportunity to ask the Chancellor for funding in the first year, they may never be given the opportunity to ask for funding again
e. Tracee: there is some discrepancy in the proposed budgets between the proposal papers - some groups may have done more thorough research

f. Discussion:
   1. We’ve noticed a trend for needing more research on campus, and we support increasing research on these subject matters
   2. We support funding for service awards and adding a five-year award, but we do not know how this should be done
   3. We would like sensitivity training that targets all communities

   g. CSAC will put together a letter of support (Tracee will organize)

ii. Social activities - August 26th end of year party at Nancy’s house.
   a. Potluck - everyone bring an appetizer
b. Nancy - will send out a theme/invite
c. Partners/children welcome?

iii. Goodbye from old members - Certificates handed out
   a. Positive feedback all around, interested in staying involved

Meeting adjourned at 11:50 am.

*Minutes submitted by Carolyn Meisner*