



Chancellor's Staff Advisory Council Minutes for January 14, 2016

Members Present:

Barb Beainy, Brett Beisecker, Tracee Davis (co-chair), Erica Diaz, Nora Drake (co-chair), Judy Ann Dutcher, Alejandra Greene, Mayra Magana, Nicole McCoy, Carolyn Meisner, Jennifer Ramirez, Monica Solorzano, Carol Saucedo, Rocio Torres, Mia Weber, Viena Zeitler

Non-Voting Members Present:

Diane O'Brien, Erica Losada (Staff Assembly)

Absent:

Erica Diaz, Taggart Malone, Alma Villa, David Whitman

Guests:

Matt Stern, Matt Bowman

Meeting called to order at 10:06 a.m. in Human Resources Learning Center Room (SAASB)

- I. Welcome and December Minutes
 - a. Motion by JudyAnn Dutcher, seconded by Nicole McCoy; unanimous approval

- II. Chancellor Visit in December
 - a. Cynthia Seneriz was detailed/honest—would like to invite her back
 - b. Invite individual speakers back for a more detailed session
 - c. First 40 minutes were the most productive
 - d. For the future, consider a transition from formal business to social discussion over lunch
 - e. Also consider meeting with “the experts” first and then meeting with the Chancellor

- III. Staff Issues Committee
 - a. Deciding on important issues to take to the Chancellor, like diversity training and staff time off for professional development activities
 - b. Longer new employee orientation?
 - i. Diversity training should be included
 1. Working with Farfalla Borah and David Whitman
 - ii. What are other campuses doing?
 - c. CSAC workshops
 - iii. Work with other groups
 - d. Career Counseling for Staff
 - e. Host a development fair for staff only (ideal if HR could lead this event)

- f. Training the manager
 - iv. Manager responsible for transferring information or knowledge to their employees

IV. Winter Warmer

- a. Hot cider was missing and people were requesting it
- b. Total amount spent was ~\$80.00
- c. Hot chocolate was semi-donated
 - i. Some out of pocket had to be spend on the hot chocolate due to miscommunication between Coffee Bean employees
 - ii. Next time, require email confirmation
 - iii. We will reimburse Barb for her portion of the purchase
- d. Costco purchase--was it needed?
- e. Continue bringing baked good
 - iv. People enjoy this part of the Winter Warmer

V. Staff Celebration

- a. Waiting on date (from Chancellor)
 - v. First week of May, traditionally
 - 1. Prefer to end the week with the luncheon
- b. Everyone will need to help with Staff Celebration and dedicate extra time during the week of events

VI. Marketing

- a. ETS List—some employees with academic titles. Do we opt in for all?
 - i. 50 academics employees will opt in if they like instead of automatically enrolling them in the list
- b. The owner of the list will be JudyAnn for the next 8 months
 - ii. Cannot be the CSAC Co-Chairs because they rotate
 - iii. Will stay with the marketing person each year
- c. CSAC Social Media has increased
 - iv. Advertise relevant information for staff
 - 1. Climate and engagement survey
 - 2. United Way Candy Grams

VII. Staff Assembly

- a. UCSB is hosting CUCSA meeting on March 3rd
- b. The Staff Citation of Excellence Awards will receive nominations until February 19, 2016
- c. Other forms of recognition without monetary prize
 - i. Special recognition for service
 - ii. Nomination numbers are usually low, so we need to encourage staff to nominate their peers and coworkers

VIII. Other

- a. Ventura Connection
 - i. Mixer January 27, 2016
 - 1. Inspirational Ted Talk
- b. Professional Development
 - i. Support Gaucho U
 - ii. Mentorship Program

Second half of meeting: presentation on “Green Dot” bystander intervention training by Matt Stern and Matt Bowman, UCSB Police Dept.

Meeting adjourned at 12:00 p.m.

Minutes submitted by Mayra Magana