



## Chancellor's Staff Advisory Council Minutes for November 12, 2015

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### Members Present:

Nicole McCoy, Nancy Emerson, Barb Beainy, Taggart Malone, JudyAnn Dutcher, Carolyn Meisner, Brett Beisecker, Erica Diaz, Myra Magana, Tracee Davis, Nora Drake, Mia Weber, Jennifer Ramirez, Alma Villa, Tom Kenna, Viena Zeitler, David Whitman

### Non-Voting Members Present:

Erica Losada

### Absent:

Alejandra Greene, Carol Saucedo

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Meeting called to order at 10:05 in Cheadle Hall room 5123

### Welcome and Minutes

Motion to approve previous minutes approved.

### I. Committees Seeking CSAC Representatives:

#### 1. Campus Childcare Committee:

- Reviews and advises on issues related to childcare on campus and in Isla Vista. They are looking for someone who can serve two years.
- Tom will be CSAC representative. Tracee will be the alternate.

#### 2. Campus Elections Commission:

- Helps with student elections on campus. They are looking for somebody to help through election cycle.
- Tracee will be CSAC representative. Carolyn will be the alternate.

### II. Committee Reports:

#### 1. Staff Events:

- Winter Warmer coming up December 11th.
- Nancy met with reps from Staff assembly and PWA to go over layout. Coffee Bean will donate hot chocolate.
- CSAC to still bake cookies. We will purchase pastries to go along with the cookies.
- AS food bank will be there for raffle.

- Sign up sheet passed around.

## 2. Staff Issues:

- Staff issues met to discuss goals for the year. They would like to focus on working with HR to develop a staff diversity training and to find a solution to the problem of Gaucho Voice emails getting blocked.
  - Dave has been working with HR to develop a staff diversity training along with something that could be included as a part of new employee orientation.
  - Dave is doing a diversity training in December and invited CSAC to attend. There will be a meeting with HR after.

## 3. Marketing:

- JudyAnn Created flyer for Winter Warmer.
- Alejandra has signs (and suggestion box?) for Winter Warmer
- CSAC Twitter and Facebook are up and is being posted to at least once a week. Working to gain followers.
- JudyAnn asked for suggestions. What does CSAC want to promote?
  - Open enrollment.
  - Staff health and wellness classes available.
  - Staff Turkey trot.
  - Nominations.
- Gaucho Voice staff edition. Survey went out and so far 113 responses. Most are in favor of the newsletter. Anybody who signed up for the list will be entered for a raffle.
- Erica discussed recent nominations.

## III. Staff Assembly Report:

- They had Margaret Klawunn, Vice Chancellor for Student Affairs as a guest. She updated Staff Assembly on her priorities for the next year.
- Staff Assembly will hold town hall with admin services to give results of engagement survey.
- HR won the department Halloween decoration contest.

## IV. New Business:

### 1. IV Youth Projects

- Michael Young asked if CSAC wanted to support the encouragement of staff to dedicate part of their United Way contribution to IV Youth Projects.
- JudyAnn suggested promoting all local IV organizations under United Way, not just IV Youth Projects.
- Nora recommended using the newsletter to educate staff of the possibility of donating to specific IV-serving groups under the United Way.

### 2. Chancellor coming to December meeting:

- CSAC will have to develop a list of questions for the Chancellor. Nora will send an email for questions with examples of previous questions.

- What are some major areas we may want to ask questions about?
  - Questions related to diversity.
  - How will the merit increase program work? How do we ensure managers are qualified to make these judgements?
  - Questions related to pay? Cost of living is high in SB.

## **V. Guest Speaker:**

1. Chuck Haines, Director of Capital Development, provided a campus development update.

- Library grand opening is in January.
- Bio Engineering building is about 18 months away. The building will have a new classroom and labs.
- Faculty Club may be done in May. There will be 30 guest rooms. It will be renamed “The Club” (more inclusive)
- Sierra Madre project complete and undergrads have moved in.
- Sierra Madre building will have 17 faculty and 18 staff units. Staff housing process will be lottery. Intent is 10% below market.
- North Campus phase 3 is underway. It will consist of 30 faculty units for sale.
- San Joquin construction is underway 1000 bed complex around Santa Catalina apartments.
- KITP residence will have 61 beds for visiting physicists.
- Pauley Track renovation and Rob Gym refurbishment have been funded. May start next summer.
- The Thunderdome is being refurbished with a new floor.
- Longer term projects include a new Campbell Hall and the Ocean Road project.

Meeting adjourned at 12:00 p.m

Minutes submitted by Brett Beisecker