



## Chancellor's Staff Advisory Council Minutes for 4/11/2013

**Members Present:** Maria Coombs, Emily Read, Christina Baglas, Nicole Zavala, Cara O'Callaghan, Kim Dwire, Doug Truong, Hazel Ando, Lia Cabello, Shayna Ingram, Kimberly Tapia, Tim Sullivan, Christina Madrigal, Kegan Allee, Shoroog Tobaishat, Amy Jacobs, Lucy Diaz

**Non-Voting Members:** Gary White (SA representative), Kevin McCauley (Chancellor's representative)

**Members Absent:** Ryan George, Barbara Piszczek, and Rick Van Hoorn

### I. Welcome

10:07 Meeting called to order by co-chair Maria Coombs in Cheadle Hall, Room 5123

### II. Approval of March Minutes

10:24 Discussion of March minutes; CSAC approval postponed to next meeting (rescheduled from May 9 to April 26 in subsequent E-mail discussion)

### III. Co-Chair Announcements/New Business

10:26 **Campus Planning Committee (CPC) faculty and staff housing sub-committee** – Chuck Haines, Director of Capital Development at UCSB, talked to Joel Michaelson (CPC Co-Chair of Design Review Committee) on Housing Committee; Chuck and Joel want CSAC member to serve on CPC  
Maria Coombs promised we would pick CSAC member during meeting due to timeliness of request and because CPC is “very motivated”  
CSAC tentatively selected Maria Coombs to serve on committee, with Shayna Ingram (or another member) serving as back-up when Maria cannot attend; TBD officially via E-mail

**CSAC Co-Chairs for 2013-14** – nominations to go out in June; current co-chairs asked that CSAC members think about self-nomination or nominating someone

**May meeting date** – due to Staff Celebration Week falling during normally-scheduled CSAC meeting, co-chairs announced need change to May 9<sup>th</sup> meet to May 2<sup>nd</sup> with room TBD [over E-mail in week of April 11<sup>th</sup>, date was changed to April 26<sup>th</sup> in ICA building]

**Staff Celebration Week** – briefly discussed confirmation of dates but postponed full discussion to end of committee reports with SCW committee

### IV. Committee Reports

10:35 Website – Piszczek absent; Baglas indicated there had been no meeting in the last month.

Development – Baglas and Coombs indicated there will possible proposed changes to bylaws related to development; pending.

Nominations – Ingram indicated there had been no campus nomination calls; however, she is getting started on new CSAC member nominations and the co-chair selection

Staff Issues – Allee said that Staff Issues is in a “holding pattern” pending receipt of staff engagement survey from Staff Assembly. Gary White (SA rep) said that a consulting firm is reviewing the results of the engagement survey for HR but would ask when the results might be available. Staff Issues will determine how to move forward with possible additional Google survey of staff once the committee has seen the engagement survey results. Possible we will have results by next meeting.

Staff Issues: Professional Development – Tapia announced the committee was to meet later this day to discuss planning for “GauchoU 2.0.” Allee asked if there might be a place in GauchoU for veterans’ resources and diversity training. Tapia and other members indicated they would explore these.

Social Activities Committee – George absent. Coombs indicated that George was planning a CSAC “alumni” event. Cabello mentioned that CSAC alumni are welcome to the line dancing event during this year’s staff celebration week.

Staff Assembly update – White indicated that the staff social is on May 8<sup>th</sup> and confirmed some of the aforementioned Staff Celebration Week dates. Mentioned Staff Citation of Excellence awards. Reported that CUCSA “went very well” in March and that attendees like the speakers. Coombs asked White if there were any minutes for the CUCSA meeting; White said he would check with Greta and Kori (co-chairs of Staff Assembly/CUCSA reps).

Staff Celebration Event – Ando handed out a draft schedule and reminded the council that CSAC representatives are needed at each event to welcome attendees and spread the word about CSAC’s work. Ando noted that there may be more events added to schedule. There will be a taco bar at the Staff Celebration Luncheon, put on by CSAC, and that we expect to provide 2,500 meals.

V. Old Business – none (11:45)

VI. Additional Business

11:45 Dwire announced that there would be Ocean Walk housing tours at the end of May. E-mail Dwire if interested in attending a tour.]

Allee announced that there was an annual 5k the coming weekend to promote sexual assault awareness; she underscored that staff and faculty are able to utilize resources in the Women, Gender and Sexual Equity (WSGE) department.

Madrigal updated CSAC on her progress with changing the way LGBT demographics are collected via forms on campus.

## VII. Items for Next Meeting

11:48 CSAC will meet on May 2<sup>nd</sup> and discuss final set-ups for Staff Celebration Week, especially the staff luncheon on May 3<sup>rd</sup>. (Editor's note: the CSAC meeting was changed the following week to Friday, April 26, at 1pm in ICA.)

March and April minutes are scheduled to be approved at this next meeting.

Co-Chair nominations for next year will be discussed.

## VIII. Meeting conclusion

11:49 Baglas motioned to end, Ando seconded. All in favor to conclude meeting.

**Next CSAC Meeting: Friday, April 26th, 1pm, Intercollegiate Athletics Building classroom**

Minutes submitted by Shayna Ingram