



## Chancellor's Staff Advisory Council Minutes for Date 3/8/2012

**Members Present:** Sandra Camp, Ryan George, Tracee Cunningham, Tim Sullivan, Doug Truong, Kimberly Tapia, Kegan Allee, Barbara Piszczek, Kimberly Dwire, Lia Cabello, Mayra Alcalá, Maria Coombs, Julie Miller, Emily Parsons

**Non-Voting Members:** Kevin McCauley, Gary White

**Members Absent:** Hazel Ando, Natalie Fawcett, Mary Hilligoss, Christopher Wilderman, Shayna Ingram, Christina Baglas

Meeting called to order in Room at 10:04am

### **I. Welcome and Approval of Minutes (10:05)**

- The February minutes will be ready at for the next meeting in April.

### **II. Co-Chair Announcements (10:05)**

- No formal notes from Guest Speakers.
- Emily Parson's last meeting today. She is moving on for a new job in Northern California at Box.com. We can understand her excitement and wish her well.
- Michael Young recap from various members: Student Affairs is naturally people-oriented so staff development is a priority there.

### **III. Committee Reports**

- **Website (10:21)**
  - Ryan George: All received biographies have been updated on the website.
- **Staff Celebration (10:26)**
  - Julie Miller & Sandra Camp: Ideas for Staff Celebration Week and Luncheon include Middle East Ensemble, DJ, Line Dancing, "10 More Ways to Celebrate Staff", Car Show, Kraft Fair, Learn at Lunch, viewing of "Sound of Music" at Pollock Theater, and/or more?
  - Sandy Camp: Where to hold Staff Social – Mosher, Rec Cen, Chemistry building lawn, or another option?
  - Barbara Piszczek wants to donate wine for Staff Social.
  - Canned and bottled beverages for luncheon and recycling receptacles to promote environmental awareness. Beverage savings could offset cost of film at Pollock.
- **Staff Issues (10:51)**
  - Emily Parsons: Maria Coombs will take over Chair position
  - Maria, Kim D., Kegan: Staff Issues Forum on March 21<sup>st</sup> 12:10-1:30 in SRB Multi-Purpose Room featuring Willie Brown and Tricia Hiemstra.
- **Professional Development (11:03)**
  - Kim Tapia: Work-culture shift needed.
    - Meeting with Execs went really well. They are buying into staff development.
    - Resources around campus for development/training should be in a central directory – knowledge sharing.
    - Gaucho U one-year pilot 2012-13.
    - Kegan: classes should be recorded and made publicly available.

- **Social Activities (11:13)**
  - Lia Cabello: E-bar happy hour was awesome! We learned some eating/drinking preferences of Doug Truong.
  - Happy hour to wrap up Staff Celebration Week?
  
- **Other Business (11:16)**
  - Gary White: Staff Awards nominations are up.
  - Sandra: Michael Young for Staff Advocacy award.
  - Lia: Academic Senate does not feel it is appropriate for them to sponsor anything for Staff Celebration Week.

**IV. Old Business (11:28)**

- Tabled until next time due to time constraint of meeting space.

**Meeting adjourned at 11:35 am.**

**Next CSAC Meeting: Date, Cheadle 5123**  
**April 12th 10:00am-12:00pm**

Minutes submitted by Doug Truong