



## Chancellor's Staff Advisory Council Minutes for Date 12/8/2011

**Members Present:** Sandra Camp, Ryan George, Tracee Cunningham, Tim Sullivan, Shayna Ingram, Doug Truong, Kimberly Tapia, Kegan Allee, , Barbara Piszczek, Kimberly Dwire, Hazel Ando, Lia Cabello, Mayra Alcalá, Chris Wilderman, Christina Baglas

**Non-Voting Members:** Kevin McCauley

**Members Absent:** Gary White, Julie Miller, Maria Coombs, Natalie Fawcett, Jose Raygoza, Mary Hilligoss, Emily Parsons

Meeting called to order in Room at 10:03am

### **I. Welcome and Approval of Minutes (10:05)**

- The November minutes were approved by Hazel Ando.

### **II. Co-Chair Announcements: Tim Sullivan (10:08)**

- Next week we will have final approval for Winter Warmer out on the patio.
- A list of artists that will be present at the Winter Warmer will be available next week.

### **III. Soccer/Basketball Games-Hazel: (10:25)**

- 6 possible dates have been emailed out for possible game dates. February 11<sup>th</sup>, Saturday could be a possible date for everyone to attend. Thursdays could work too. Tim can attend on a Thursday and Mayra suggested one Thursday or Saturday. January 19<sup>th</sup>. UCSB vs. Northridge, Thursday at 7pm.
- Saturday, February 11<sup>th</sup> at 2pm is the Bakersfield game. Hazel will send another email out to get input.

### **IV. Subcommittee Reports (10:30)**

- Marketing Website: Ryan has only gotten two bios. Send your Bios to Ryan as soon as you can. Name tags have not been ordered, company can not find logo. Ryan will resend the logo to the company for name tags. The logo is in low resolution and we need it in high resolution.
- Nominations: CSAC recommended Zaveeni Khan-Marcus for the U.C. Campus Climate Assessment Work team. Shayna researched drop box safe systems. It's like file share on computer. There is a function where you can invite CSAC members and enclose a memo to only current CSAC members. The minutes can also be placed in the drop box. Other committee groups can see each other. There can only be one administrator, maybe marketing committee can be administrator for drop box. Shayna will begin to invite everyone.
- Staff Celebration Week: Committee met Tuesday. Discussed ideas about inviting faculty for staff celebration. Also trying to include faculty at smaller events like the cookie cook off. Possible speakers could also be faculty. An email was sent to the Chancellor to set a date for Staff Celebration week. May 4<sup>th</sup> or 11<sup>th</sup> are possible dates. We may not get the date solidified until February. Our next meeting will be January 10<sup>th</sup>. Hazel also asked for suggestions on ideas for new events. Lia thought it would be nice to have a motivational speaker but, it was a

low turnout last year. Maybe a faculty member or a big name like Oprah Winfrey. A big name will bring in a big audience. Tim suggested we do without a motivational speaker this year. Sandy and Tracee Cunningham will be Staff Social organizers.

- **Staff Issues:** 1<sup>st</sup> staff forum in March Professional Development in June discussing talent talks similar to learning at lunch. Staff talk about their hobbies and showcase them on a business level.
- **Professional Development:** Kimberly Tapia and Tim Sullivan met with Ron Cortez and Marc Fisher about Mentor programs.
- **Professional Development:** Kimberly Tapia and Tim Sullivan also met with Michael Young on 12/12 to get an overview of his model for Professional Development. Tim also explained the model in Housing.
- **Social Activities:** Winter Warmer on December 14<sup>th</sup>. Everyone should attend. Lia also asked Shayna to help take pictures at the event. Invitations went out to Artists. There were 17-18 responses. The set up will be by Cheadle Hall. Co-sponsored by PWA and Staff Assembly. There will be hot chocolate, cider and coffee. Tim will bring tables. Everyone should bring their own mug, "Green Event" will be stressed in the flyer. Please resend Winter Warmer flyer out to your departments.
- **Staff Assembly: November 17<sup>th</sup> regents visit report and discussed staff celebration. Staff Art show in February. Parking rates going up in January. Prime spots will be more expensive.**
- **Old Business:** Guest Speaker Michael Young coming in February. Wondering if we could get Willie Brown to speak in June for Professional Development. 3 people from CSAC attended the EAP event for International week. It went well. CSAC met people.

**V. New Business (11:15)**

- No new business. Winter Warmer is all ready to go!

**Next CSAC Meeting: Date, Cheadle 5123**  
**January 12<sup>th</sup> 10:00-12:00pm**

Minutes submitted by Tracee Cunningham