



Chancellor's Staff Advisory Council Minutes for February 10, 2011

Members Present: Mayra Alcalá, Hazel Ando, Lia Cabello, Sandra Camp, Ryan George, Sally Lombrozo, Julie Miller, Kathy Murray, Emily Parsons, Barbara Piszczek, Timothy Sullivan, Nadia Tapia, Kimberly Tapia, Christopher Wilderman, Judy Zachary-Smithson

Non-Voting Members: Kevin McCauley, Lydia Davenport

Members Absent: Mary York, Denise Rinaldi, Jose Raygoza, Natalie Fawcett, Mary Hillgoss

Meeting called to order in DeAnza 1018 at 10:07am.

I. Welcome and Approval of Minutes (time)

- The January minutes were approved unanimously.

II. Co-Chair Announcements (10:13)

- Ryan announced that the Annual Report was posted and sent out this week.
- Each committee will be expected to provide a summary for the Annual Report. We will aim for a July meeting to work on the report which should include: what your committee has been working on this year, what you have accomplished and what you recommend.
- Ryan mentioned that attendance was brought up at last month's meeting. The by-laws state that attendance is monitored by the Co-Chairs who have the authority to request the resignation of inactive members.
- Ryan also mentioned that name tags have been ordered.

III. Staff Assembly Representative: Lydia Davenport (10:20)

- Lydia reported that after reviewing Staff Assembly's budget, they have no money and need money. She also mentioned that the S-List is out and that the citation of excellence award has made calls for nominations.

IV. Athletics: Hazel Ando (10:25)

- Hazel reports that the last basketball game went well. The next game is February 16 for the men's basketball game against Fullerton. Court seats are not available for this game. Email Hazel for tickets and wear UCSB colors and paraphernalia for the game.

V. Special Guest: Ron Cortez (10:30)

- Ron came to share information about the Financial Systems Implementation Project.
- Our current system is older and it is hosted in Oakland; they are moving forward with a new mainframe which means UCSB needs to move too.
- Ron mentioned that we can expect to have a new system in about a year and a half.
- A project team has been created to evaluate what new system to buy. The project team has visited other UC campuses to learn about systems other campuses are

using. We are looking into partnering with UCLA for this project and implementing their system.

- UCOP is willing to provide UCSB with interest free loans to sponsor the cost of the project of approximately 16.5 million.
- In April 2011, UCSB will make a final decision as to whether to move forward with the UCLA collaboration.
- The new system will support budget, payroll, billing, purchasing, travel and other functions on campus.
- Challenges that lay ahead after the implantation of the new system include training the campus on how to use it.
- Ron will send CSAC the team list to see if any of the membership would like to participate.
- Ron is willing to come to our meetings every month to give a brief update on the status of the project.

VI. Subcommittee Reports (10:45)

- **Staff Issues:** The committee discussed having accessible town hall meetings and coming up with a set of questions that could be controlled. Polling staff about their ideas was also discussed.
- **Professional Development:** The committee was unable to meet and is at a stand still, however, they were able to communicate over the phone and discuss new ideas.
- **S-List:** The committee mentioned that instructions for self-subscribing are online. Ryan said he will inquire about the current membership numbers. There are limitations as to what can be sent out on the S-List because of HR. There is a set of rules used to determine the content of what is sent on the D-List that can serve as a guideline to create rules about what is to be sent out on the S-List.
- **Nominations:** Kevin reports that the no decisions have been made based on the rankings. He also mentioned that the Chancellor would like to see staff assembly take part in the ranking process. Sally created a document that tracks all of the nominations and proposed a vote to change the by-laws; the nominations committee will bring a formal proposal to the next meeting.
- **Motion: To move forward to get Staff Assembly co-chairs on ranking process. The motion was seconded and passed unanimously.**
- **Staff Celebration:** The dates changed to May 9-13 instead of May 2-6. There will be slight changes to last year's menu. There was a discussion about having the luncheon be a little "greener." Selling blown glass and plants from the UCSB green house was also discussed.
- **Website:** The committee will meet next week. Ryan mentioned that the CSAC website is hosted on the Chancellor's server and changes must be made through Andy. The committee will have a full report at the next meeting.

VII. New Business (11:40)

- Ryan announced that he received an email from Meta Clow asking for feedback on the sustainability interim policy. Ryan will forward the email for comment next week and will put together a response on behalf of CSAC.

VIII. Items for Next Agenda (11:42)

- Staff nominations to be included as part of by-laws changes.

Handouts Included

- UCSB Financial System Implementation Project

Meeting adjourned at 11:44 am

Next CSAC Meeting: March 10, Cheadle 5123

Minutes submitted by Nadia Tapia