



## Chancellor's Staff Advisory Council Minutes for January 13<sup>th</sup>, 2011

**Members Present:** Mayra Alcala, Sandra Camp, Ryan George, Julie Miller, Kathy Murray, Emily Parsons, Jose Raygoza, Timothy Sullivan, Kimberly Tapia, Christopher Wilderman, Mary York, Judy Zachary-Smithson, Kevin McCauley, and Lydia Davenport.

**Non-Voting Members:** Kevin McCauley, Lydia Davenport

**Members Absent:** Hazel Ando, Lia Cabello, Natalie Fawcett, Mary Hilligoss, Sally Lombrozo, Barbara Piszczek, Denise Rinaldi, and Nadia Tapia.

Meeting called to order in Cheadle Hall Room 5123 at 10:05 am.

### **I. Welcome and Approval of Minutes (10:05 am)**

- The December minutes were correct and were approved unanimously.

### **II. Co-Chair Announcements (10:12)**

- Announcement of the upcoming UCSB Women's Basketball game on January 22<sup>nd</sup>. Hazel secured the tickets for the game. At half time we are all standing in the middle of the court to introduce CSAC. Ryan and Mayra will speak.
- CSAC discussed agreeing to a dress code for the basketball game. Agreed to wear UCSB gear.
- Ryan said that money was approved for nametags. Ryan will send out a name confirmation e-mail.

### **III. Special Guest: Mark Fisher (10:25)**

- Working on the campus infrastructure since 2002. Started with electricity.
- The storm drain takes the water to the lagoon, but we are putting in new ones now. Water used to go to the lagoon without filtration. This system takes the water to a pond that filters the water. We are installing new walkway material that filters water in a much cleaner way.
- Within the next 5-10 years you'll see a lot of infrastructure work on our campus. First phase was funded by non-state dollars approx. 6 million dollars. We'll be out by September 2011.
- We are building a new bio building by the south side of the library. We are expanding it by the north. We are breaking down the center of the library- books, staff will need to move out. Will start spring 2012 and run for 27 months or so.
- Question: Mary York- Special needs people might be affected by this. How has this been communicated to them? Did staff go through an increase of citations during this construction period?
- Answer: Marc- we have a list serve for folks with special needs. We are also meeting with them next week I haven't heard bout tickets, but we could have improved our communications about the parking lot closure.
- Question: Jose Raygoza- During the construction period of the middle of the Library, how will students and faculty have access to materials once located in that space?

- Answer: Marc Fisher- Books will still be available, and the library is very aware of regular cycling. Books will be cycled in and out depending on their demand.
- We are looking at schools at Oregon, Cornell, Baine, UCSC, and UCOP. UCSB is interested in how UCOP laid off their employees, and re hired them. This had the employee compete for the job. “It’s not going to happen here.”
- We haven’t had many layoffs, only on the margins. Because of our chancellor’s fiscal prudence, we are in a good position when facing the Governor’s budget.
- START may come back because it was attractive to folks who were forced to take furloughs. START is attractive because people kept their benefits. We regret the fact that we promised we wouldn’t do furloughs anymore.

**IV. Subcommittee Reports (11:45 a.m.)**

- Staff Issues: The committee discussed putting on a forum and inviting administrators (Town Hall; Learn-at-Lunch; SCW?). Also discussed re-orienting staff about professional development programs.
- Staff Issues Professional Development: Looked at working programs around campus (MLS and Housing) have interpersonal skills. Develop a mentor program for new staff.
- S-List: Seven hundred staff members are so far signed up for the S-List. D-List notifications sent by Lynn McLaughlin-Hill. Working on self-subscription notice to send out on CSAC-L List.
- Nominations: Chancellor would like a quick turn around on ranking for HR Director Search Advisory Committee.
- Staff Celebration: May 2<sup>nd</sup>-6<sup>th</sup>. Announcement that Hazel and Julie are co-chairs. Looking for motivational speaker. Hazel volunteered to ask Mark French to be motivational speaker. We are developing the menu.

**V. Old Business (11:55 a.m.)**

- Ryan said the Annual Report containing the CSAC survey information is missing from the website. He will talk to the previous co-chairs to track it down.

**VI. Items for Next Agenda (11:59am)**

- Attendance Policy.
- Committee responsibilities for Annual Report.
- Ron Cortez will be joining CSAC for February 10<sup>th</sup> meeting to discuss system-wide financial systems
- Next meeting to be held in DeAnza Resource Center.

Meeting adjourned at 12:00 p.m.

**Next CSAC Meeting: Date, Cheadle 5123**

Minutes submitted by Jose Raygoza