



Chancellor's Staff Advisory Council Minutes for May 20, 2010

Members Present: Mayra Alcalá, Hazel Ando, Sandra Camp, Ryan George, Tom Hastings, Andrea Helfer, Sally Lombrozo, Margaret McMurtrey, Julie Miller, Michelle Morris, Kathy Murray, Kori Soltz, Kimberly Tapia, Christopher Wilderman, Mary York

Non-Voting Members: Kevin McCauley

Members Absent: Barbara Byrge, Christine Griffin, Denise Rinaldi, Eve Rothfarb, Lydia Davenport (non-voting)

Meeting called to order in Cheadle 5123 at 10:10 a.m.

I. Welcome and Approval of Minutes (10:11 a.m.)

- Kori Soltz motioned to approve the April minutes. Andrea Helfer seconded. The April minutes were approved unanimously.

II. Old Business

Staff Celebration Week wrap-up (10:13 a.m.)

- Luncheon—Good job by everyone that stepped in to help. Andrea Helfer and Michelle Morris expressed appreciation for the Council's help at the lunch and will send a thank you note to Furniture Services. Comments: Table paper was the wrong size; UCen helpers provided manpower to cover the tables; well attended with people staying longer; Green with use of recycle & biodegradable bins; union table and pottery sales were good; quality of food better than in the past with one concern of no vegan condiments.
- Ice Cream Social—Ran out around 12:45; Staff Assembly knows to increase quantity; could have ran out due to change from Monday to Tuesday; Kori Soltz and Sandy Camp will pass on the feedback to the Staff Assembly.
- Good, positive feedback on all the events; suggestion to send the week's calendar in a Save the Date email earlier. Mary York asked about spreading out the events over a longer period but was informed this has always been a one-week event.

Bylaws (10:35 a.m.)

- Kori Soltz informed the Council that the restructuring format that was submitted by Mary York will be put on hold at this time so the language of the Bylaws could be approved to pass on to the Chancellor.
- Kimberly Tapia motioned (10:38 a.m.) to approve the Bylaws as presented today. Margaret McMurtrey seconded. The Bylaws were approved unanimously. Kevin McCauley instructed the Council to submit the approved Bylaws directly to Chancellor Yang. Kori Soltz will send it today.

III. New Business (10:40 a.m.)

- Resignation of Melanie Hoven—Kori Soltz reported this is due to maternity leave; her position will be replaced beginning of the coming school year; still has a third year remaining.

- Announcement of/call for 2010-2011 Co-Chair nominees—Kori Soltz reported she has received nominations; need two names on the June meeting ballot and if possible a 1st and 2nd year committee member; discussion on several possible nominees and mentoring by serving as a committee chair. After a lengthy discussion Sally Lombrozo will email the official nominations prior to the June meeting.
- Report Staff Assembly Representative—Sandra Camp reported that the CUCSA meeting will be hosted by UCSB on June 3-4.
- Staff Art Show will be on June 30th and there will be a call for artists.

IV. Committee Reports (11:04 a.m.)

- CSAC Website Ad Hoc Work Group—No Update
Kori Soltz asked if Ryan George has sent minutes to Andy and it was decided that Sally Lombrozo will send the minutes to him so he can do so; Sally Lombrozo asked Ryan George to remove Melanie Hoven from the website. Mary York reported the Staff Assembly website is not updated; Kevin McCauley reported that a few years ago a joint website was produced then separate sites for each committee; CSAC only maintains the CSAC website; discussion of taking down the joint website but Kevin McCauley asked before any action is taken to check with all the chairs/co-chairs.
- Housing Ad Hoc Work Group—No Report
- Nominations—Sally Lombrozo reported that the chair Eve Rothfarb is not here.
Campus Advisory Council on Campus Climate & Inclusion—nominations were taken by Sally Lombrozo since Eve Rothfarb was a nominee; Kevin McCauley reported that Samuel Santos was selected as the staff representative; Mary York reported she did not receive this email and it was suggested she contact Eve Rothfarb about this.
Parking Rate Payer—Kevin McCauley reported a second call for staff nominations was sent since there is a constant battle for nominations since there are students on this committee. Kathy Murray reported that she has discussed the S-List with Cynthia Cronk since union represented staff cannot serve; discussion on developing a standardized nomination form that will include an area to check if union represented, academic, or non-academic staff; Sally Lombrozo will meet with Eve Rothfarb to develop the form.
- Staff Issues—No report per Kathy Murray
- Staff Issues Ad Hoc: Professional Development—No follow up on the mentorship program; PWA Workshop on 5/21 with Margaret McMurtrey as moderator
- Staff Issues Ad Hoc: S-List—discussed during nomination section
- Staff Issues Ad Hoc: Work-Life—No report per Kimberly Tapia

V. Other Business (11:40 a.m.)

- Mary York asked about the process of selecting the co-chairs and committee chairs; Kori Soltz gave an overview: August review co-chairs/committee chairs; September orientation and farewell to members; October meeting will set tone for the year. Discussion ensued about a possible retreat and was tabled for the next meeting.
- Committee Wrap Up Report—Kori Soltz will send template of report that is to be returned on August 1; will have on July agenda

VI. Items for Next Agenda (11:33)

- Agenda—Mary York requested adding a Diversity statement on the website as an agenda item; further discussion on a CSAC retreat will be added to the agenda
- Election of Co-Chairs for 2010-2011
- Speaker—Kori Soltz proposed Priscilla Mori, Campus Ombuds; agreed to have her speak for 30 minutes and 10 minutes for questions; Kevin McCauley also suggested that Hazel Ando ask Mark Massari, Director of Intercollegiate Athletics, for a future meeting.

Meeting adjourned at 11:48 a.m.

Next CSAC Meeting: June 10, 2010, Cheadle 5123

Minutes submitted by Hazel Ando