



Chancellor's Staff Advisory Council Minutes for April 8, 2010

Members Present: Mayra Alcala, Hazel Ando, Barbara Byrge, Sandra Camp, Ryan George, Christine Griffin, Melanie Hoven, Julie Miller, Michelle Morris, Kori Soltz, Kimberly Tapia, Christopher Wilderman, Mary York

Non-Voting Members: Kevin McCauley, Lydia Davenport

Members Absent: Tom Hastings, Andrea Helfer, Sally Lombrozo, Margaret McMurtrey, Kathy Murray, Denise Rinaldi, Eve Rothfarb

Meeting called to order in Cheadle 5123 at 10:08 a.m.

- I. **Welcome and Approval of February and March Minutes (10:09)**
 - Hazel Ando motioned to approve the corrected February minutes. Sandy Camp seconded. February minutes approved unanimously.
 - Mayra Alcala motioned to approve March minutes. Christine Griffin seconded. March minutes approved unanimously.

- II. **Announcements (10:14)**
 - Housing will donate ice cream, spoons, bowls and napkins for the ice cream social.
 - Hazel Ando offered use of tables, linens, and chairs from Athletics; we will notify Staff Assembly of that addition.

- III. **New Business (10:17)**
 - How to take minutes:
 - It was suggested that discussion should not get summarized but Kori Soltz wants to keep a discussion summary.
 - Mary York suggested two documents; one published minutes and one CSAC internal document with discussion points.
 - No motion made for two documents.
 - Minutes will contain action items and a short summary of the discussion points.
 - Staff Celebration:
 - Next CSAC meeting May 20th after Staff Celebration Week
 - Sign up sheets will be done electronically this year

IV. Committee Reports (10:32)

- Staff Celebration: UCen catering selected for staff lunch, will have a budget meeting, raised \$600 dollars for staff social, staff week schedule almost set
- Website: no report
- Housing: no report
- Nominations: sent out a call for Community Housing Committee; sent out at call for UCen Governance Board.
- Staff Issues: no report
- Professional Development: working on panel for PWA conference
- S-List: working on proposal to submit to CSAC
- Work Life: Barbara Byrge will work on a letter with proposals to HR about website changes, lack of events this year, Staff scholarship administration, and a work life staff member in Human Resources

V. Co-Chair Reminders (10:57)

- No reminders

VI. Old Business (10:58)

- Bylaws
 - Article II Section A Part 2, Kori Soltz motioned to add the phrase “appointed by the Chancellor,” Barbara Byrge seconded. The addition was unanimously approved.
 - Article II Section A Part 4, Kori Soltz motioned to have a separate diversity statement based upon the statement on the Chancellor’s website; Christine Griffin seconded. 14 voted yes; one member opposed. Motion is approved.
 - Article II Section B Part 2, Kori Soltz motioned to approve all corrections and amendments to this section; Sandy Camp seconded. 14 voted yes; one member opposed. Motion was approved.
 - Article II Section C Part 1, Kori Soltz motioned to replace twelve with “12”; Kimberly Tapia seconded. 14 voted yes; one member opposed. Motion was approved.
 - Article III to remain unchanged.
 - Article IV, discussion began about reorganizing the whole article.
 - Christine Griffin motioned to approve grammatical changes: will to shall, bylaw to Bylaw, deletion of the word subcommittee, change BBQ to luncheon; Christopher Wilderman seconded. Motion was approved unanimously.
 - Christopher Wilderman motioned to table discussion on reorganizing Article IV of the Bylaws; Christine Griffin seconded. 8 voted yes; one member opposed.

Kori Soltz motioned to adjourn the meeting at 11:34 a.m., Julie Miller seconded. 8 voted yes; one member opposed. Motion passed.

Meeting adjourned at 11:34 a.m.

Next CSAC Meeting: May 20th, 10:00 a.m.-12:00 noon, Cheadle 5123

Minutes submitted by Christopher Wilderman